

Form & Amount  
of Bid Security

# MENU

## 2025 Provincial Solid Waste Management Monitoring and Evaluation

August 26 – August 27, 2025

Day 1 (August 26, 2025)	Day 2 (August 27, 2025)
<b><u>Breakfast (packed)</u></b> Rice Tapa & Egg Fresh Fruits Bottled Water, 350 ml.	<b><u>Breakfast (packed)</u></b> Rice Corned beef & Egg Fresh Fruits Bottled Water, 350 ml.
<b><u>Lunch (packed)</u></b> Rice Lechon Kawali Chopsuey Buko Salad Soft Drinks, 350ml. Bottled Water, 350 ml.	
<b><u>PM Snacks (packed)</u></b> Banana Muffins (2 pcs) Juice in can, 240ml.	
<b><u>Dinner (packed)</u></b> Rice Chicken Inasal Fish Tinola Soft Drinks, 350ml. Bottled Water, 350 ml.	

Prepared by:

  
**ROMULO Z. LEVOIT, JR.**  
Admin Aide II

Approved by:

  
**ENGR. LORETO C. SANCHEZ, EnP.**  
City Govt. Dept. Head I - CEMO

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-07-1176 DATE : July 17, 2025

PURPOSE: FOR USE OF 2025 ECOLUMINARIES: NEGROS OCCIDENTAL ENVIRONMENTAL AWARDS AND INCENTIVES PROGRAM OF THE CITY ENVIRONMENT MANAGEMENT OFFICE, THIS CITY. DATE: AUGUST 26-27, 2025.

OFFICE : CEMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , August 12, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	25,750.00	515.00
Lot 2	:	6,000.00	120.00
Lot 3	:	8,000.00	160.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ( per City Ordinance No. 23-21, Series of 2023.) P 500.00
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD  
ATTY. MA. CHAT H. DELIMA-CORDERO  
City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE