# Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

#### INVITATION TO BID

PURCHASE REQUEST NO: 1-25-07-1176

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
	- 1	De	livery T <mark>erm: (Lot 3) 10 W</mark> ork <mark>ing</mark> Days upon receipt o	of <b>P.O</b> .	
		631	Lot I. Meals and Snacks	100	
1	20	serving	Breakfast		
2	55	serving	Lunch		
3	55	serving	Snacks, PM		
4	10	serving	Dinner		
			Note: See attached menu.	Sub-T <mark>ota</mark> l	
			7060	9	
		1	Lot II. Accomodation		
1	1	night	4 Rooms ( for 1 Night)		
			Carrier Contract		
	•		Lot III - Token ( for Evaluators)		
1	8	set	Various Local Products		
		1	200 grams - Peanut ( 3 packs)		
			500 grams - Dried Danggit		
	PURPOSE	:.	x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-	TOTAL	
PURPOSE.			Environmental Awards and Incentives Program of the	TOTAL	
			City Environment Management Office, this city. Date:		
			August 26-27, 2025.		
			August 20-21, 2020.		
Com	pany Name	Form & Amount			

of Bid Security

## **MENU**

## 2025 Provincial Solid Waste Management Monitoring and Evaluation

August 26 - August 27, 2025

Day 1 (August 26, 2025)	Day 2 (August 27, 2025)
Breakfast (packed) Rice Tapa & Egg Fresh Fruits Bottled Water, 350 ml.	Breakfast (packed) Rice Corned beef & Egg Fresh Fruits Bottled Water, 350 ml.
Lunch (packed) Rice Lechon Kawali Chopsuey Buko Salad Soft Drinks, 350ml. Bottled Water, 350 ml.	
PM Snacks (packed) Banana Muffins (2 pcs) Juice in can, 240ml.	
Dinner (packed) Rice Chicken Inasal Fish Tinola Soft Drinks, 350ml. Bottled Water, 350 ml.	

Prepared by:

ROMULO Z. LEVOIT, JR.

Admin Aide II

Approved by:

ENGR. LORETO C. SANCHEZ, EnP.

City Govt. Dept. Head 1' - CEMO

#### INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-25-07-1176 **DATE: July 17, 2025** 

FOR USE OF 2025 ECOLUMINARIES: NEGROS OCCIDENTAL ENVIRONMENTAL AWARDS AND PURPOSE:

INCENTIVES PROGRAM OF THE CITY ENVIRONMENT MANAGEMENT OFFICE, THIS CITY. DATE:

AUGUST 26-27, 2025.

OFFICE: CEMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., August 12, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

160.00

AMOUNT OF CONTRACT

25,750,00

6,000.00

8,000.00

BID SECURITY

Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee (2% of ABC) (5% of ABC) 515.00 1,287.50 120.00 300.00

Lot 1 Lot 2 Lot 3

### TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Trea<mark>surer of San Carlos City</mark>.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, : Two percent (2%) of the ABC (See above)

if issued by a foreign bank. c) Surety Bond callable upon

: Five percent (5%) of the ABC (See above)

demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of 2. (per City Ordinance No. 23-21, Series of 2023.)

P 500 00

400.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD <u>ATTY. MA. CHAT H. DELIMA-CORDERO</u> City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**